

Chairperson Gerald Roberts called the regular meeting to order at 6:30 p.m. Commissioners Ron Bell, Tish Oelke, and Bill Raley were present. Commissioners Carl Jahn, Marguerite Grace and Guy Pfalzgraff were absent. Glen Black, Director of Community Development and James Shoopman, City Planner also attended.

**Citizen's Comments**

There were none.

**Additional Planning Commission Meeting for June**

It was determined that an additional Planning Commission Regular Meeting would be held on June 18<sup>th</sup>, 2007 at 6:30 p.m.

**Update City of Delta Code Book**

Staff reviewed the recent updates to be applied to all code books.

**Training Review Session**

Staff performed a training exercise to familiarize the commission with the review criteria of sketch and preliminary submittals.

Staff also reviewed the minimum sketch plan requirements, minimum design standards, and zone district criteria.

**Minutes**

Commissioner Bell motioned for the approval of the minutes including the correction on page 12 from the previous meeting from May 7<sup>th</sup>, 2007

Commissioner Raley seconded the motion.

All were in favor and the motion carried.

**Commissioner Comments**

Commissioner Raley concluded that the training meeting was very beneficial.

Commissioner Bell requested a possible workshop. He also requested a review with staff prior to the regular meeting to discuss proposals.

Commissioner Oelke questioned if a pre-meeting might conflict with procedure guidelines.

Mr. Black stated he would have to approach the city attorney with the request.

**Commissioner Comments**

Chairperson Roberts suggested staff pursue the request.

Commissioner Raley discussed his concerns.

Commissioner Roberts questioned the current position of The Shoppes at Delta.

**Staff Comments**

Commissioner Raley motioned to adjourn the meeting.

Commissioner Bell seconded the motion.

All were in favor.

The meeting adjourned at 8:17 p.m.

---

Lee A. Barber, Executive Secretary